



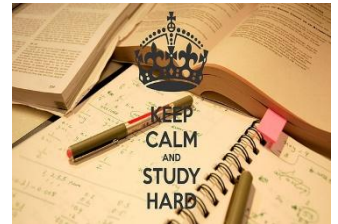
Dear Parents / Legal Guardians,

(Letter: 3/2026 – 19 February 2026)

A reminder about our upcoming events

20 Feb – R10 civvy	24 Feb – Grade 5 sales (R5)
27 Feb – R 10 Civvy	3 March – Grade 4 sales (R 5)
6 March – Parent committee sales during break	13 March – Grade 7 sales (R 5)
17 March – Grade 6 sales (R5)	20 March – Parent committee sales during break
24 March – Parent evening (Term 1 progress discussion)	26 March – Soccer tournament
27 March – Learners receive progress reports: School closes @ 11:00	

Assessments: We are currently busy with formal assessments. Please refer to the School Assessment Plan term one (SAP) for details. Ensure that your child(ren) is/are present at school. If a child is absent during a formal assessment, a **valid reason in writing or a doctor's certificate must be submitted**. Please take note that the diagnosis of any illness must be made by a doctor. This must be accompanied by a medical note or sick certificate. Please take note that family holidays / breakaways are not classified as valid reasons.



Homework concerns: I am concerned about learners not completing their homework or not handing in their workbooks to the subject teacher to be marked. Parents, we need your support on this matter. **Academic continuity:** Please note that any work missed due to absenteeism must be caught up by the learner. Teaching and learning will continue as usual until the school closes at the end of the term.

School uniform: Please ensure your child wears the correct summer school uniform, including proper PE clothes and tracksuits purchased from Rothmans or Natmar Fashions. Please ensure that your child's school skirt and PE shorts are of appropriate length, in line with the school's dress code. **Hairstyles:** Kindly refer to the school policy regarding hairstyles. We will be strictly enforcing these rules, including restrictions on eyebrow grooming / cutting of patterns in the hair / eyebrows. **Donation of school clothes:** We encourage you to donate decent second-hand DVZ school clothes, DVZ PT attire, and DVZ tracksuits to the school for our clothing bank. Your generosity will help support our learners in need.

Communication with teachers:

Please note that teachers are engaged in teaching during school hours and will be available during their breaks if they are not on duty. The preferred communication channels with teachers are as follows:

- Email
- A note in the home workbook
- A phone call to the front office, where you can leave a message for the specific teacher.

Teachers will respond as soon as possible. Kindly refrain from sending messages to a previous teacher to communicate with your child's current class teacher.

Contact details: Parents, please inform the class teacher of any changes to your contact details or address. It is important that these updates are recorded in the school's system.

Payment of school fees, aftercare fees and music fees: Payment via EFT is the preferred payment method of school fees as ATM deposits and direct bank deposits result in high bank charges for the school. Parents are reminded of their statutory obligation to pay school fees. Should any parent experience challenges regarding the payment of school fees, they are requested to contact the finance office immediately for guidance and/or assistance. Please ensure that music fees and aftercare fees are paid up to date.



Cell phones: I would like to take this opportunity to address a matter of utmost importance concerning the use of cell phones by our learners. We have noticed an increasing number of incidents involving cell phones, which has raised serious concerns. I would like to remind you to please refer to our school's cell phone policy, which clearly states that no learner is allowed to use a cell phone on the school premises. Any violation of this policy will result in the cell phone being confiscated and locked in the school safe. In such cases, it is mandatory for the parent or legal guardian to personally collect the cell phone from the school office.

Additionally, we want to bring to your attention to the Protection of Personal Information (POPI) Act. Learners have been found taking photos / videos and distributing them without the consent of the individuals involved, which is a clear violation of privacy rights and legal regulations. We urge you to discuss the implications of such actions with your child and emphasise the importance of respecting others' privacy and consent.

It is crucial for parents and legal guardians to actively manage and monitor their child's cell phone usage, especially concerning social media platforms such as TikTok, Instagram, and WhatsApp groups. These platforms can expose children to inappropriate content and potentially dangerous situations. We request you to have open and honest conversations with your child about responsible online behaviour and the potential consequences of their actions.

We appreciate your cooperation and understanding in this matter. By working together, we can create a safe and conducive learning environment for all our learners.

Aftercare: For those needing aftercare, facilities are available at the school. Day visitors are welcome. You can contact the front office ☎ (021-591 6361) for details regarding the cost.

Transport: We sincerely appreciate your continued support and cooperation in ensuring the safety and well-being of our learners. We kindly request you to liaise with your child's transportation service provider to ensure that they are picked up and dropped off on time. Many parents may not be aware that their child(ren) arrive(s) late in the morning or is collected late in the afternoon. To prevent any inconvenience, please communicate the school's opening and closing times with the transport provider.

Discipline: Please take note that consequences will be determined according to the severity and level of the offence, in line with the school's Code of Conduct. We kindly request the support and cooperation of all parents and legal guardians in upholding the values and standards of our school. A respectful partnership between home and school is essential for the well-being of staff and development of our learners.

It is concerning and disheartening to hear of instances where staff members are treated in a rude or disrespectful manner. We expect all communication and interactions with our staff to remain courteous and professional at all times. Let us work together to model respect, accountability, and integrity for our learners.



Our moral value for this month: Honesty means telling the truth, even when it is difficult. It is about being sincere in our words and actions, and doing the right thing even when no one is watching. When we are honest, we build trust. Honesty helps us take responsibility for our mistakes and grow into people of strong character.

Thank you for your continued support.

Warm regards,
Mrs. W. Blake (Principal)

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Please read the letter with your child (ren), sign and send the reply slip back to school by 23 February 2026

LETTER 3 OF 2026

I, have read the letter and understand the content of the letter.
Name and surname of the parent / legal guardian)

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SIGNATURE: PARENT / LEGAL GUARDIAN

.....
DATE:

.....
NAME AND SURNAME OF LEARNER

.....
GRADE AND CLASS NUMBER

