

Dear Parents / Legal Guardians,

(Letter: 4/2026 – 4 March 2026)



A reminder about our upcoming events

6 March – Parent committee sales during break	13 March – Grade 7 sales (R 5)
17 March – Grade 6 sales (R5)	20 March – Parent committee sales during break
24 March – Parent evening (Term 1 progress discussion)	26 March – Soccer tournament
27 March – School closes @ 11:00 & Learners receive progress reports: (No special requests will be adhered to.)	

Our moral value for this month: Reliability: A reliable person means being someone others can trust. A reliable learner keeps promises, completes homework on time, follows school rules, and tells the truth. Teachers and classmates know they can depend on that learner to do what is expected of them. Reliability builds strong friendships, creates a safe learning environment, and helps the whole school community work together successfully.



School Governing Body:

- **Chairperson:** Mr B. Davids
- **Treasurer:** Mrs S. Moore
- **Deputy Chairperson:** Mrs M. Julies
- **Secretary:** Mrs M. Jacobs
- **Educator member:** Mrs H. Schutte
- **Non-educator member:** Mrs A. Wolstenholme
- **Principal:** Mrs W. Blake

The SGB formally acknowledged and welcomed the recently appointed co-opted parent members:

- Mrs A. Marks
- Mrs J. Slinger
- Mrs N. Manjati

Thank you to our School Governing Body (SGB) members for your hard work, commitment, and dedication to our school. Your willingness to serve, the time you invest, and the thoughtful decisions you make contribute greatly to the growth, stability, and success of our school community. We truly appreciate your leadership, support, and the positive impact you have on our learners, staff, and parents. Your service does not go unnoticed — thank you for making a difference.

Assessments: We are currently busy with formal assessments. Please refer to the School Assessment Plan term one (SAP) for details. Ensure that your child(ren) is/are present at school. If a child is absent during a formal assessment, a **valid reason in writing or a doctor's certificate must be submitted**. Please take note that the diagnosis of any illness must be made by a doctor. This must be accompanied by a medical note or sick certificate. Please take note that family holidays / breakaways are not classified as valid reasons.

Homework concerns: I am concerned about learners not completing their homework or not handing in their workbooks to the subject teacher to be marked. Parents, we need your support on this matter.

Academic continuity: Please note that any work missed due to absenteeism must be caught up by the learner. Teaching and learning will continue as usual until the school closes at the end of the term.

We are still experiencing a serious concern regarding learners arriving late for school. Official school hours are from **07:50 to 14:30** from **Monday to Thursday**, and from **07:50 to 13:00**, on **Fridays**. Learners must be at school when the bell **rings at 07:45**. The support team will be on duty at the entry points **from 07:05**. Please take note that daily record is kept of late arrivals.



We are still experiencing a serious concern regarding learners waiting for transport after school.

It has been reported that some learners are:

- Playing soccer and other games in the road.
- Waiting for transport in **Richmond Road** and at the big motor gate.
- Some learners displaying rude and disrespectful behaviour towards adults who are trying to ensure their safety.

Please take note of the following:

- **The big motor gate is no longer used as an exit point after school since 2024.**
- Parents and transport drivers must collect learners at the correct, approved collection points and times.

The safety of our learners is our highest priority. Playing in the road places them at serious risk. Should this behaviour continue, the school will implement stricter disciplinary measures. Thank you for your immediate attention and support.

Payment of school fees, aftercare fees and music fees: Payment via EFT is the preferred payment method of school fees as ATM deposits and direct bank deposits result in high bank charges for the school. Parents are reminded of their statutory obligation to pay school fees. Should any parent experience challenges regarding the payment of school fees, they are requested to contact the finance office immediately for guidance and/or assistance. Please ensure that music fees and aftercare fees are paid up to date.

Bully awareness session – 2 March 2026: On Monday, 2 March 2026, a bully awareness session was held in the school hall for all learners. The session was presented by a social worker from MNED and focused on educating learners about bullying, its impact, and the importance of respectful behaviour.

The following key points were discussed:

- The **difference between an incident and bullying** was clearly explained:
 - An **incident** refers to a once-off conflict or disagreement between learners of equal power.
 - **Bullying** involves repeated harmful behaviour, intentional actions, and often an imbalance of power
 - What bullying is and the different forms it can take (physical, verbal, social, and cyber).
 - To report bullying.
 - The emotional and psychological impact bullying has on others.
 - The responsibility of bystanders to report incidents and support one another.
 - The importance of treating everyone with dignity and respect.
 - Learners are made fully aware of the consequences of bullying, in line with the school’s Code of Conduct.
 - In certain circumstances, bullying behaviour may escalate to a **criminal offence**, depending on the nature and severity of the actions.



Parents and legal guardians are kindly reminded that our school has a **zero-tolerance approach to bullying**. Learners are made fully aware of the consequences of bullying behaviour, which will be addressed in accordance with the school’s Code of Conduct. Parents and legal guardians are kindly requested to support the school in reinforcing these important messages at home. Together, we can ensure a safe, respectful, caring and supportive environment for all our learners.

Warm regards,
Mrs. W. Blake (Principal)

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Please read the letter with your child (ren), sign and send the reply slip back to school by 9 March 2026 **LETTER 4 OF 2026**

I, have read the letter and understand the content of the letter.
Name and surname of the parent / legal guardian)

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SIGNATURE: PARENT / LEGAL GUARDIAN

.....
DATE:

.....
NAME AND SURNAME OF LEARNER

.....
GRADE AND CLASS NUMBER